

CHRISTMAS BOOKING FORM

Name of Party.....Number of Guests.....
Date of Party and Time of Party
Contact Name.....
Contact Telephone Number.....
Contact Email.....
Amount of Deposit Paid.....
Type of booking
Type of food.....
Special Requirements/Other Information.....

BOOKINGS POLICY

- Pre-ordering:** Menu choices must be pre-ordered 7 working days in advance of your party. For the set menu, each course must be accompanied by the guest name.
- Deposits:** The deposit required is £10 per head for the set menu. The deposit is held as a guarantee to confirm you're booking and will be deducted from your final bill. Deposits will be forfeited if we are given less than 7 days notice of cancellation or a decrease in numbers of guests
- Cancellations:** Should you wish to cancel your reservation we require 7 days notice by email, in person or telephone
- Notice:** Should the numbers increase or decrease we will need 7 days notice. An increase in numbers will be subject to availability only
- Payment:** We accept all major / debit credit cards except American Express
All bills must be settled on the day
- Gratuity:** A 10% optional service charge is included in the bill. All tips go to the staff
- Opening times:** We are licensed from 12 noon until 1.30 am 7 nights a week
The kitchen closes daily from 4pm to 6pm in the afternoon and 10pm in the evening except 9pm Sunday unless otherwise requested
- Sittings:** Use of the dining room is limited to four hours unless otherwise agreed
- Dietary Requirements:** Please inform us of any dietary requirements in advance. We cater for all diets if given notice. We cannot guarantee we will be able to accommodate if informed on the day



*Book your Christmas Party at
The Three Stags*



